



Terre des hommes

aide à l'enfance | Kinderhilfe
aiuto all'infanzia | child relief | www.tdh.ch

Terre des hommes (Tdh) is a Swiss Non Governmental Organization which has been working in Sri Lanka for 33 years, focused on promoting children's rights.

Mother and child health, medical treatments, access to safe drinking water, rehabilitation/construction of health and sanitation facilities and livelihood opportunities are among the most pressing needs for the resettled population in Mullaitivu. The health and well being of children under five years old and their families are of particular concern for Tdh.

In this context, Terre des hommes propose a Mother and Child Health and WASH project. To address the MCH/WASH needs of the returnee population, Tdh will adopt the same proven community-based approach it has been using in Batticaloa and Ampara District for many years. Through trained volunteers in the communities Tdh will ensure proximity with and more ownership from beneficiaries as well as better sustainability of the project activities. Sustainability will also be addressed by a close collaboration with government institutions (Ministry of Health - MoH, Water Board Department and the National Child Protection Agency (NCPA), among others).

Job Vacancy in Mullaitivu

Position : Mother and Child Health (MCH) Coordinator
Duration : 2 years
Starting date : ASAP

General Responsibilities

- To take overall responsibility for the supervision of the Health and WASH project in Mullaitivu as per project proposal/project planning documents. Ensure consistency in approach in different locations and adherence to official MoH policy papers.
- To follow up and review the annual work plan and the budgets and inform the Admin Co and immediate supervisor about progress/delays.
- To implement, monitor and propose, when deemed necessary, amendments to the strategy for the health projects in Sri Lanka in consultation with immediate Supervisor. The Asia Programme Manager in consultation with the major donors has the final decision when a change in the project's strategy is proposed
- To take overall responsibility for budget planning and expenditure monitoring and inform immediately the direct Supervisor when a major change in the budget is needed
- To maintain regular contacts with the Health and Administrative authorities in order to ensure their cooperation for implementation of the health project in the District. To coordinate this task with the MCH and WASH team and Supervisor in order to avoid duplication, or even contradictory messages.
- Write proposals (including Budget) for additional MCH projects.
- Participate in relevant meetings or ensure representation and ensure sharing of information out of the meeting with relevant persons.
- Seek common ground with the protection project and ensure cooperation and linkage (referrals) within Tdh project as well as other service providers.
- To undertake other duties that may be determined from time to time by Tdh.
- Ensure security rules are known and respected among his / her team and to share security relevant information with the Log coordinator.

Reporting/monitoring

- Provide monthly reports; these reports respect the project plan (objectives, activities, indicators, etc.);
- Follow up and establish a monitoring system and ensure coherence between different projects;
- Ensure timely reporting for authorities;
- Write final and intermediate project reports for donors;
- Support and participate in project evaluations;
- Is available for assessments and support in other projects when necessary.

Requirements:

- The qualified candidate will be a health professional with MD, specialist in Mother and Child Health; Pediatrics; or equivalent degree with 4+ years of experience in clinical service provision.
- In depth knowledge with 3+ years experience of implementing health programs in the humanitarian context
- Experience in training medical professionals and non health staff.
- Very strong organizational and supervisory skills
- Ability to write comprehensive reports and to organize and present data
- Strong interpersonal skills, honest, hard working and a self-motivated person
- Ability to work within a team structure or in isolation, flexible, and can cope with stressful workloads and working with limited resources
- A good command of verbal and written English and fluent in Tamil.
- Monitoring and evaluation training and/or experience a plus;

Please send your bio data, covering letter and related documents addressing the

POSITION CRITERIA

With at least 2 references

BEFORE THE 15th of August, 2010

To: tdh.bat.adm@gmail.com

Or Human Resource Officer, Terre des hommes Foundation, No.18, Coovington road, Batticaloa, Sri Lanka

INTERVIEWS will be held in Vavuniya as soon as possible.

Due to high volume of applications only short listed candidates will be contacted.

It is the policy of the Terre des hommes Foundation to protect children's rights which includes the prevention of child abuse in all forms; neglect, physical, emotional and sexual abuse.

Only apply if you are willing to adhere to Tdh Child Protection policy

Thank you for your interest in Terre des hommes, Lausanne.