

The Adventist Development and Relief Agency (ADRA) is a recognized international humanitarian agency with the specific purpose of community development and disaster relief.

We are currently recruiting for the following positions based in **Pottuvil**, Ampara with the

AMPARA COMMUNITY EMPOWERMENT PROJECT.

Capacity and Youth Leadership Coordinator

Field Officer- Technical

Health Education Field Assistants

Interested candidates please their Bio Data/CV with the following documents:

1. *Written narrative of the candidates experience as it relates to the position*
2. 1 passport photo
3. Photocopy of National Identity Card
4. Photocopy of your certificates diplomas, licenses or any other relevant document
5. Two non related references with contact details
6. A recommendation letter from the GS
7. Certificate of Police Clearance

Submit your applications to:

ADRA Sri Lanka, Main Street, Pottuvil or via email to andrewalucas@gmail.com

Applications must be received by February 15, 2008

FOR ALL POSITIONS:

Must be proficient in written and spoken Tamil and English is mandatory. Fluency in Sinhala is a plus. Possess personality traits such as: flexibility, patience, diplomacy, sense of humor, strong moral character and work ethic, strong attention to detail and follow through. Motivation to work with all ethnic groups

o A LEVEL EDUCATION, TECHNICAL TRAININGS, 3 YEARS EXPERIENCE WORKING IN RURAL COMMUNITIES WITH GOVERNMENT, PRIVATE SECTOR OR NGO/INGOs.

DESCRIPTION OF POSITIONS

CAPACITY AND YOUTH LEADERSHIP COORDINATOR

GOALS OF POSITION:

1. TO ASSESS CAPACITY BUILDING NEEDS OF CBOs AND DEVELOP AND FACILITATE APPROPRIATE TRAINING MODULES
2. TO WORK WITH YOUTH GROUPS IN DEVELOPING PROPOSALS FOR COMMUNITY SERVICE PROJECTS
3. TO MONITOR IMPLEMENTATION OF COMMUNITY SERVICE PROJECTS BY YOUTH GROUPS
4. TO DEVELOP WAYS TO INCREASE USE OF MULTI PURPOSE CENTERS

SPECIFIC REQUIREMENTS:

1. **DOCUMENTED** EXPERIENCE AS A FACILITATOR OF CAPACITY BUILDING MODULES
2. **DOCUMENTED** EXPERIENCE WORKING WITH YOUTH IN A LEADERSHIP ROLE

FIELD OFFICER: TECHNICAL

GOALS OF POSITION:

1. TO ASSIST IN IMPLEMENTATION OF INFRASTRUCTURE, HOME IMPROVEMENT AND WATER SOURCING ACTIVITIES
2. TO TRAIN FIELD OFFICER ON HOW TO REPAIR HAND PUMPS AND ASSIST IN OPERATION OF A DRILLING RIG

SPECIFIC REQUIREMENTS:

1. **DOCUMENTED** TECHNICAL WORK EXPERIENCE IN AREAS SUCH AS: WATER SOURCING, HOME CONSTRUCTION (MASONRY, CEMENT WORK, LATRINE, KITCHEN CONSTRUCTION) OR INFRASTRUCTURE (ROADS, DRAINAGE, PUBLIC BUILDINGS)

HEALTH EDUCATION FIELD ASSISTANTS

GOALS OF POSITION:

1. TO ASSIST IN THE FACILITATION OF HEALTH, HYGIENE AND SANITATION MODULES
2. HEALTH EDUCATION FIELD ASSISTANTS WILL THEN CONDUCT HOME VISITS TO FOLLOW UP ON LEARNINGS FROM EDUCATION MODULES

SPECIFIC REQUIREMENTS:

1. **DOCUMENTED** COMMUNITY HEALTH WORK EXPERIENCE

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ADRA Sri Lanka

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